



Attention Residents

NEW MAILING ADDRESS FOR PAYMENTS

Dear Resident,

We have changed our mailing address for assessment payments and Online Bill payments. Please read below for important information regarding the way you can make your payments.

Below is Our New Mailing Address for All Assessment Payments

**Summer House Condominiums
c/o FirstService Residential
P.O. Box 30348
Tampa, FL 33630-3348**

- ✓ **If you mail a check for your payments**, please use the address above and include the enclosed remittance slip. Please continue to make all checks payable to your community.
- ✓ **If you pay your assessments through your bank's online bill pay feature**, please log in to your online banking account and update the payee's address as listed above.
- ✓ **If you pay your assessments online through ClickPay**, there is no action required. Your payments will continue as scheduled.

Manage and Pay Your Charges Online!

Tired of writing checks? Create an account online through our provider, **ClickPay**, and make individual or automatic payments online by e-check (ACH) at no cost to you or by credit and debit card for a nominal fee from your computer, smart phone, tablet, or any other media device.

- ✓ Visit www.ClickPay.com/FirstService
- ✓ Click Register and create your online profile with **ClickPay**
- ✓ Connect Your Home using the account number found on your coupon or statement
- ✓ Set up Automatic Payments or click Pay Now to make one-time payments

For help with your account or setting up payments online, please contact **ClickPay** through their online help center at www.ClickPay.com/GetHelp.

Thank you for your attention to this matter.